Infotypes in Personnel Administration

After completing the training, participants will be able to recognise and use various Infotypes.

Target groups

SAP HR users in Personnel Administration

Recommended prerequisites

Navigation in SAP (HRF-ALG010)
Knowledge in Personnel Administration (HRF-PA010 – HRF-PA020)

Contents

Personnel Administration Infotypes
Personnel actions and Dynamic actions
Personal Data Infotypes
Organisational Data Infotypes
Contractual and Company Agreements Infotypes

Scope of services

Organisation of the training
Provision of training systems
Catering if required
Training materials

Framework conditions

Flexible scheduling
On-site / online
Individual training / group training

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