

HRF-FI-TV030

## Customising travel expense accounting – Tax law according to Income Tax Act and Collective Agreement

After completing the training, participants will be able to perform and test basic customising in Travel Expenses.

### Target groups

SAP HR users

### Recommended prerequisites

Navigation in SAP (HRF-ALG010)

Knowledge in Travel Expense Accounting (HRF-FI-TV010 – HRF-FI-TV020)

### Contents

- SPRO Implementation Guide – Customising Travel Expense Accounting
- Business Functions – activate
- Customising basic settings
- Customising – master data
- Customising – Travel Expenses Accounting – tax law according to Income Tax Act and Collective Agreement provisions
- Transfer / Payment / Posting in FI via PY
- Separate posting run directly in FI
- Payment via separate DTA

### Scope of services

- Organisation of the training
- Provision of training systems
- Catering if required
- Training materials

### Framework conditions

- Flexible scheduling
- On-site / online
- Individual training / group training