

HRF-BER020

User Creation Management and Information System

After completing the training, participants will be able to create, manage and maintain SAP users and evaluate information on users and authorisations.

Target groups

SAP HR users

Recommended prerequisites

Navigation in SAP (HRF-ALG010)

Knowledge in the field of Authorisations (HRF-BER010)

Contents

- User maintenance
- Mass maintenance of users
- User creation – manage
- User synchronisation
- Read out favourites
- Information system for authorisations
- Roles according to complex selection criteria

Scope of services

- Organisation of the training
- Provision of training systems
- Catering if required
- Training materials

Framework conditions

- Flexible scheduling
- On-site / online
- Individual training / group training