

HRF-ALG010

Navigation in SAP

After completing the training, participants will be able to navigate SAP using transaction codes, reports, favourites and the navigation tree. Furthermore, after completing the training, participants should have an overview of general SAP terminology.

Target groups

SAP HR users

Recommended prerequisites

None

Contents

- Starting SAP and logging in
- General settings
- Explanation of terms
- Navigation in SAP R3 or S/4HANA

Scope of services

- Organisation of the training
- Provision of training systems
- Catering if required
- Training materials

Framework conditions

- Flexible scheduling
- On-site / online
- Individual training / group training